

Minutes of Committee Meeting

16 West Port, Dunbar

14 March 2011



Present: Peter Armstrong (chair), Morag Haddow (secretary), Syed Hassan (treasurer), Jill Thomson (PR)

Apologies: Colin Barnes

Item	Actions	Result
1. Widening membership. It was agreed to hold the 7 th April meeting in East Linton to give other people a chance to contribute.	<ul style="list-style-type: none">• Hassan to ensure Fiona Bell (East Linton) and Ian Duff (North Berwick) gets copies of any meeting notices and minutes to put up in local libraries• Peter will try to find some-one who can put up notices and minutes in Innerwick.• Peter to invite Jim Hume and the Bus Users Forum to become members of RELBUS.• Hassan to book room for meeting in East Linton and advertise next meeting	Ongoing Ongoing Ongoing
2. Bank account	<ul style="list-style-type: none">• Hassan to apply for RELBUS bank account.	Ongoing
3. Bus Flags	<ul style="list-style-type: none">• Peter to remind First of the need to mark where Dunbar bus stops in Edinburgh• Hassan to include small map of Edinburgh showing Dunbar bus stops in next Dunbar-Edinburgh timetable.	Ongoing
4. Adopt-A-Bus-stop	<ul style="list-style-type: none">• Hassan to find out how to get permission to put up notices in the bus stops.	Ongoing
5. Real-time Passenger Information boards	<ul style="list-style-type: none">• Hassan to ask Lisa Black at SESTRAN whether there is any progress on RTPI systems	Ongoing
6. Bus shelters on Kellie Road/Lochend Road.	<ul style="list-style-type: none">• Hassan to find out whether/where funding might be available for these	Ongoing
7. Sustainable travel promotion in the local papers	<ul style="list-style-type: none">• Morag to report back on dates/costs	Ongoing
8. Mystery Passenger. Jill has heard back from First who are agreeing to sponsor a mystery passenger.	<ul style="list-style-type: none">• Jill to check whether Steven King will be able to be our mystery passenger	Ongoing
9. Income. Sustaining Dunbar will cover incidental costs such as printing, but we may need money to cover the hire of halls/provide transport to meetings	<ul style="list-style-type: none">• Peter to write to CCs	Ongoing

for our members/postage of newsletter to members without email		
10. Making a business case for new services.	<ul style="list-style-type: none"> • Morag to put Judy's survey data on RELBUS website. • Morag to try and find stats for numbers of people travelling to Royal Infirmary 	<i>Complete</i>
11. Bus Stop audits	<ul style="list-style-type: none"> • Hassan to add Steven's data to previous audit data and take to ELC for action where necessary • Morag to create a bus-stop audit sheet so that regular audits can be made 	
12. Routes of buses within Edinburgh.	<ul style="list-style-type: none"> • Hassan to include minimap of Edinburgh in latest bus/train timetable 	<i>See item 3</i>
13. Edinburgh Coach Lines	<ul style="list-style-type: none"> • Morag to find out more about Edinburgh Coach Lines 	<i>Ongoing</i>
14. Feedback from public meeting.	<ul style="list-style-type: none"> • Morag to email typed notes of this to be prioritised at next committee meeting • Hassan to book room for next public meeting (7th April) and publicise. Need to set agenda. 	<i>Ongoing</i> <i>Ongoing</i>
15. Services to Royal Infirmary.	<ul style="list-style-type: none"> • Morag to enquire about how to collect this info 	<i>See item 10</i>
16. Contact Haddington resident who wrote to Courier on 5 March.	<ul style="list-style-type: none"> • Peter to do this 	<i>No response. Complete</i>
17. Postcard Campaign. It was suggested that we produce a postcard which can left on buses for people to send to their MPs/ Councillors voicing their concerns	<ul style="list-style-type: none"> • Jill to draft a postcard 	
18. Newsletter. It was agreed to produce a regular (ish) newsletter for libraries and to send to members who don't have internet access.	<ul style="list-style-type: none"> • Jill to draft first newsletter 	

These minutes are accepted as a true record

Signed:

Date: